

September 12, 2019

Hello Art in Bloom 2019 Floral Arranger,

Once again, thank you in registering for *LIGHT! Art in Bloom*. With festivities and Thursday Oct. 17 Installation Morning weeks away, we're providing the enclosed Packet and asking for your cooperation.

2019 Floral Arranger Packet. This includes:

- A. 2019 Art in Bloom Place Card
*(A completed card on your floral arrangement **must be emailed** to Molly on or before Oct. 11.)*
- B. Cincinnati Art Museum Property Pass form
(A completed form identifying person(s) entering / exiting the museum with personal property is required by 5 p.m. Oct. 11. A copy of your submitted form should be brought with your arrangement on Installation Morning.)
- C. 2019 Procedures on Thursday, Oct 17 and Monday, Oct. 21
- D. 2019 Floral Arranger Guidelines
(Guidelines unchanged since March 2019 are enclosed for your convenience.)
- E. 2019 Art in Bloom Rack Cards

The museum must have received a completed Place Card for each floral arrangement. If you're teaming with others or another, only one of you need submit a Card with all arrangers' names and contacts for your joint arrangement. **Place Cards must be received by the museum before 5 p.m., Oct. 11.**

Oct. 17 Installation Morning. Please remember to assemble your arrangement(s) before bringing into the museum. As some revisions may be needed on your previously submitted Place Card, our first station will be to verify or update your card. Afterwards, arrangers may refresh their arrangement with water before proceeding to museum inspection and thereafter placement on a pedestal in a gallery.

Peoples Choice. While we're mindful that every arrangement brought into the museum will be beautiful, Art in Bloom again will be turning to visitors' ballots to designate top three exceptional ones.

Rack Cards. We've enclosed a few rack cards and are asking you to keep one. To help publicize Art in Bloom in communities, kindly place the others in public areas; e.g., a store, library, office or other spot.

Museum Hospitality. As a sign of our appreciation, we're planning a name badge for each arranger and encouraging each to stand near and discuss their arrangement with visitors. In so doing, arrangers are invited to lite hospitality inside the museum during Art in Bloom 2019.

If you've a question, you may contact CAM Events Coordinator Molly via email molly.milano-rifkind@cincyart.org or phone 513-639-2962.

We are most appreciative of your floral contribution. Remember, as you prepare your beautiful arrangement, the museum and we prepare to showcase you!

LIGHT! Art in Bloom Co-chairs

Marilyn Duke

Sarah Stahl