## **Non-member Reservations**

- Click on the red box that says **<u>Register for Tickets Here</u>**
- Select your date of visit by clicking on the link that says Other dates...
- Select your preferred time for entry (starting at 11 a.m.) by clicking the link that says Other times:

If it says: "This time has sold out" above the date – select a different time, or if ticket buyer options do not appear change to a different time (you may be choosing member only times)

- Choose the right type of reservation (General admission adult, etc) and Put the **Quantity** of tickets in the box to the right of "Admission" and click on the Button **"Add to cart"**
- Complete the **Personal Information** and click on the "Check out" button
- Electronic tickets will be sent to the email you submitted. You may show them on your phone when you arrive at the museum, or print them at home and bring them with you.
- Please email <u>information@cincyart.org</u> to cancel a reservation.

## **Member Reservations**

- Click on the red box that says **<u>Register for Tickets Here</u>**
- Click "Sign In" in the top right hand corner
- Enter the email and password associated with your membership account. (If you have not set up an account on our website with your membership information, you will need to click Register and enter your personal information to do so.)
- Select your date of visit by clicking on the link that says Other dates...
- Select your preferred time for entry (starting at 10 a.m. for member hours) by clicking on the link that says <u>Other times:</u>
  - If it says: "This time has sold out" above the date select a different time
- Choose the right type of reservation (for example, choose General Admission (free)+ exhibition if you want to see the exhibition) and Put the Quantity of tickets in the box to the right of "Admission" and click on the Button "Add to cart"
- Click on the "Check out" button
- You will note that the member discounts (free tickets) have applied, based on your membership level
- Electronic tickets will be sent to the email you submitted. You may show them on your phone when you arrive at the museum, or print them at home and bring them with you.
- Please email <u>information@cincyart.org</u> to cancel a reservation.